

MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 15 April 2024 in the MEMORIAL HALL

3420. Attending. Chairman Cllr Tony Obertelli. Councillors, Sarah Campbell, Janet Sellers. Apologies from Cllr Connor and Cllr Burrow.

3421. Minutes. Chair signed the minutes of the meeting held on 18 March 2023 as a true record

3422. Declaration of Interests. Cllrs personally know one of the residents who has submitted a planning application, they will not comment on this application.

3423. Public Participation. No residents attended

3424. Reports. City Councillors Budden and Newton attended.

3425. New Items for April 2024

- a. Resident letter regarding management of the councils tree stock. **Resolved** Clerk will respond highlighting our duty of care to residents.
- b. A letter regarding the Civility & Respect Pledge was received from Lancaster City Council. It was noted that current council members are civil and respectful but the merits of joining hundreds of other councils in taking this pledge sets out the expectations for all members, current or future. **Resolved** to take the pledge.
- c. Councillors noted that the Year End processes have begun.
- d. Email from Tennis Club Chairman regarding muddy paths and potentially blocked drains was received. Cllr Burrow met with Mr Brownjohn and reported to council. **Resolved** Clerk will arrange for muddy path to be cleared twice per year.
- e. Website Build – Cllr Bateman updated the group on the build of the new website. She explained that those who currently share our site have been informed that they will need to seek an alternative in due course. **Resolved** Current website will be retained until the new website is fully built and operational. Then it will be used to signpost to the new site.
- f. Updates on new play tower installation. The timing of the new installation will be decided after a site meeting in late April, it is hoped that the installation will be done in time for the summer holidays.
- g. Letter from Simon Hoare MP regarding Councillors Interests and Home addresses was discussed. It was **noted** that the new email addresses and the new website will help keep the balance of public and private life for our councillors.
- h. GDPR responsibilities were discussed and a recent recommendation from Lancaster City Council officers was shared **Resolved**. All councillors will identify any documents in their possession that need to be confidentially disposed of and report back to the clerk that they have carried out this task.
- i. Review Financial Regulations & Financial Risk Management, **Resolved** no changes.
- j. Reviewed Clerks wage, **Resolved** incremental increase, as per her employment contract, should now be awarded. Incremental increases will be awarded each January from 2025 onward.
- k. The Annual Parish Meeting and Annual Meeting of the Council will take place on the same date, 20 May 2024 from 6:30 at the Memorial Hall.

3426. Five Year Plan

The recent Coffee Morning provided an opportunity for engagement with residents, topics raised with the councillors were: a leaking bus shelter, since repaired, flooding, road painting and drone use around private gardens. The matters will be given attention in due course.

Cllrs note that the projects planned in that received positive feedback include a new bus shelter and a new play tower. Other projects were also well received and will be considered for inclusion over the coming years, taking residents thoughts into consideration.

3427. Planning Applications discussed. RESOLVED Comments be noted online by the Clerk.

24/00361/FUL	3 Hatlex Hill - Demolish / Erection of Porch etc.
24/0065/TPO	129 Hest Bank Lane - Tree Felling

No objections were noted.

3428. Finance matters

The list of payments was agreed.

It was noted that the bank balance was £78,421.53 with reserves £81,828.76 at month end.

The bank statement was duly signed by our chairman and vice chairman.

APRIL 2024

- Easy Websites – website build costs £500
- Signs from Amazon £39.75
- Coffee Morning Refreshments /raffle prizes £58.31
- Raffle Ticket booklet £1.99
- Bus Shelter Repairs (leaking, wet seats) £50
- Bank Charges applied on 01/03/2024 £8.40
- Clerks Wages £1350.08
- Clerks printing (£9.99 pm) £9.99
- S Brade £232.
- Clerks Mobile Phone £5.95
- Eon Next (MUGA) £58.55
- Envirocare £882.50
- Sky broadband £41.94
- HMRC (22.4.24) £712.38
- Water Plus £208.38
- Easy Websites (Approval given) £25.30
- Rydal Group (Approval given) £38.40

The last two items have been approved and the first instalments will become due in May, or when the services purchased begin, if there is any delay.

3429. Open Spaces No reports.

3430. Parish Events

Progress towards the May event is positive. Progress towards the Christmas event is positive.

3431. To receive items for consideration for a future agenda: Youth Council/Councillor, Volunteers Policy.

3432. Date and time of the next meeting 20 May 2024 at the Memorial Hall at 6:30 pm for the Annual Parish Meeting followed by the Annual Council Meeting.

3433. Chairman declared the meeting closed at 9:05pm

Louise Ash
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